ANDHRA UNIVERSITY
DIRECTORATE OF ADMISSIONS
Vijayanagar Palace, Peda Waltair, Visakhapatnam – 5300 17.
(Website: www.andhrauniversity.info/doa)

Prof. O. ANIEL KUMAR
DIRECTOR

Letter No. DOA /02/AUCET-2013

Date: 16th July, 2013

To
The Principals,
A.U. Affiliated Colleges offering PG courses.

Sir,

Sub:- Andhra University – Directorate of Admissions - AUCET-2013 Admissions - Filling up of unfilled seats - Reg.

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I am by direction to inform you that the centralized 1st, 2nd & 3rd Phases of Counseling for admission into various PG courses offered in A.U. Campus and affiliated colleges have been completed by 16-07-2013 and the tentative vacancy position in various courses is placed in the AU Website. In this regard kindly note the following points.

1. The list of admitted candidates into various courses and their related certificates can be collected from the Office of the Directorate of Admissions during 20-07-2013 to 31-07-2013.
2. The unfilled seats and the management seats in each course offered can be filled by the concerned college conforming to the guidelines given below and those colleges shall be ratified by the Directorate of Admissions, A.U. on or before 16.08.2013.
3. The last date for AUCET-2013 admissions into various Science & Arts courses offered in affiliated colleges is 10-08-2013.
4. In case of M.Ed., the colleges are advised to fill only unfilled vacant seats.

**Guidelines for filling-up of unfilled seats in affiliated colleges AUCET-2013:**

1. (a) 50% in the qualifying examination is the minimum required percentage for BC & OC candidates (45% for SC/ST candidates) for admission into Science courses.
   (b) A pass in the qualifying examination is sufficient for admission into Arts & Commerce courses. The requirement for M.Ed Course is a pass with a minimum aggregate of 60% marks for BC, OC and others (55% for SC/ST candidates).
   (c) Candidates passed in instant examinations of 2013 are also eligible for admission.

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2. Candidates should fulfil the eligibility criteria for the subject as specified in AUCET-2013 brochure.

3. If there are no candidates available with AUCET-2013 rank, the seats may be filled with candidates without AUCET-2013 rank. In such cases, the candidate has to pay Rs.350/- towards application and registration fee.

4. Processing fee of Rs.500/- per each seat filled (vacant and management seats) will have to be paid in the form of D.D. drawn in favour of The Director, Directorate of admissions and payable at Visakhapatnam.

5. 20% of the course fee will have to be paid for management seats filled by the college through DD drawn in favour of Admission Account, Directorate of Admissions, Visakhapatnam.

6. Candidates who have already completed one PG course (Professional or Non-professional) will not be considered for any type of scholarship what so ever, as per G.O, in force. As per Govt of A.P. Social Welfare (Edn) Department Memo No.10537/SW. Edn.2/2011 dated. 01.11.2011, the maximum eligible age for obtaining scholarship in respect of SC, ST and BC’s is 34 years and in respect of EBC / Minorities / Disabled is 30 years for PG and above courses.

7. Eligibility for reimbursement of Tuition Fee (RTF) for Convener Quota of seats: All students admitted by the Convener as notified by the Government under the quota meant for the Convener shall be eligible for the Post Matric Scholarships (PMS scheme). However, the students admitted under Management Quota of seats or through spot Admissions i.e left over seats of the Convener / Director quota filled by the Management subsequently in the Institutional spot admissions will not be eligible for PMS scheme (vide GO.No.66 SN.Edn, Department dated. 8/9/2010).

8. The Candidates should be insisted upon to produce all the original certificates, before getting admission, and one set of Photo copies should be submitted at the time of ratification with Principal signature. Any deviation made in this regard will be viewed seriously and such admissions will not be ratified under any circumstances.

9. The College should admit under management quota only those students with or without Rank in the Entrance Test conducted by the Andhra University with required eligibility criteria as per information brochure.

10. Managements are required to follow the procedure given above in filling the vacant seats. The model proforma to be submitted after the institutional spot admissions and management seats made is enclosed herewith for ready reference (Annexure-I). The details of spot and management admissions made are to be neatly typed in the proforma and sent to the Director through special messenger for ratification by the said date according to the schedule positively.

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You are requested to depute one of your staff members with Identity Card duly signed by the college authorities who comes for the collection of the list of Candidates admitted (after 3rd Phase admissions) and their original certificates and applications from the Director AUCET-2013 between 20th to 31st July 2013 and the Director will not be responsible for any future problems in this regard.

The Principals are requested to stick to the above mentioned date in collecting the applications and list of admitted candidates into their respective colleges.

Note:
1. Candidates without Rank should pay Rs. 350/- towards Application fee and Registration fee.
2. Amount to be paid to the University for Candidates with Ranks: (a) For Sciences (Rs. 2730 + 500 = 3230), (b) For M.A./M.Com/M.H.R.M (Rs. 2630 + 500 = 3130), (c) For M.Ed. (Rs. 3290 + 500 = 3790), (d) For Computer Science (Rs. 3390 + 500 = 3890).
3. An additional amount of 20% of the total course fee has to be paid for Candidates getting Admission Under Management Quota

Yours sincerely,

DIRECTOR
AUCET-2013 Admissions

Encl:
1. Annexure – I : Model ratification proforma for submission of institution spot and management seats admissions made.
2. Filled in proformas should be submitted in duplicate along with a soft copy.