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Downloaded application should be sent along with a DD for Rs. 200/- towards Cost of Application & Examination Fee.

## SCHOOL OF DISTANCE EDUCATION ANDHRA UNIVERSITY

Rs. 200/- inclusive of  
Application Cost and  
Examination Fee

Application form for the **Common Entrance Examination** under Revised  
Pattern for Liberalised Admission into the THREE YEAR B.A./B.Com.  
Degree Courses offered by the School of Distance Education

**B.A./ B.Com.**

Affix Recent  
Passport Size  
Photo with  
Signature Attested

- Note : 1. Candidates should read the instructions before filling the application.  
2. Incomplete applications will be rejected.

Serial No.		<b>OFFICE USE ONLY</b>							
		Register No. :							

Name of the Centre

Centre Code No.

1. Examination Centre (See Instructions)

	Name	Surname
2. Full Name in Capital Letters	In English <input style="width: 300px;" type="text"/>	<input style="width: 150px;" type="text"/>
	In Mother Tongue <input style="width: 300px;" type="text"/>	<input style="width: 150px;" type="text"/>

3. Father's Name

4. Sex : (Mark ✓ in appropriate box) Male  Female

5. Language Selected (Mark ✓ in appropriate box) :

01. Telugu [  ]   02. Hindi [  ]   03. Sanskrit [  ]   04. Urdu [  ]   05 Oriya [  ]

6. Medium of Examination (Mark ✓ in appropriate box) : Telugu [  ]   English [  ]

7. Religion : (Mark ✓ in appropriate box) 1. Hindu [  ] 2. Muslim [  ] 3. Indian Christian [  ] 4. Others [  ]

8. Age and Date of Birth in Christian Era  in words Day   Month   Year

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**Note :** The candidate should be completing 18 years of age by 1st July or 1st January in respect of academic or Calender Year batch respectively. (Certified Xerox copy should be attached.)

9. Particulars of Fee paid :	Date	DD No.	Amount in Figures
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10. If employed, particulars of post held and address of the employer	
11. Address to which all communications including statement of marks should be despatched ( <b>Candidates should not furnish the address of any tutorial college</b> )	Mobile No. :
12. Highest Public Examination passed (Attested Xerox Copy of Certificate to be enclosed)	Name of the Exam. Passed   Year   Month   Regd. No.
13. Year or years if any, in which the candidates has already appeared for the entrance examination	Year and Month   Centre   Regd. No.

Station :

Date :

**Signature of the Candidate**

Note : The Candidate has to collect the Hall Ticket from the Examination Centre Three Days before the commencement of the examination.

**website : [www.andhrauniversity.edu.in/sde](http://www.andhrauniversity.edu.in/sde)**

Applicable if the candidate comes under the Category, as specified in Section - III, Para - 2, C of Chapter - II  
The candidate has to produce the Date of Birth evidence either in Form - I or in Form - II  
and need not produce the evidence in both the Forms)

## FORM - I AFFIDAVIT

I, \_\_\_\_\_ Parent / Guardian of  
Sri / Kumari \_\_\_\_\_ hereby declare that  
the authenticated extract from the Registrar of Births enclosed to this application relates to my son / daughter / ward  
swear / affirm that no alteration will be made in this Date of Birth in future.

Station :

Date :

**Signature of the Parent / Guardian**

### ATTESTATION CERTIFICATE \*

This is to attest that Sri / Smt. \_\_\_\_\_ Parent / Guardian has  
sworn and signed the above certificate in my presence.

Station :

Signature :

Date :

Designation :

\* This should be attested by Mandal Revenue Officer / Tahsildar / Executive Magistrate / Magistrate / Notary.

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## FORM - II DECLARATION BY PARENT OR GUARDIAN

I, \_\_\_\_\_ Parent / Guardian of  
Sri / Kumari \_\_\_\_\_ hereby declare that  
the **Date of Birth** of my Son / Daughter / Ward (Who is applying for Entrance Examination for admission into B.A./  
B.Com., Degree Course of Study) is \_\_\_\_\_ (in words)

\_\_\_\_\_ and I solemnly swear /  
affirm that the Date of Birth is true and I hereby declare that the Date of Birth as given will be binding on me as well as on  
my son / daughter / ward and also undertake on behalf of us not to make any request to the University to make any  
alteration in future.

Station :

Date :

**Signature of the Parent / Guardian**

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### ATTESTATION CERTIFICATE \*

This is to attest that Sri / Smt. \_\_\_\_\_ Parent / Guardian has  
sworn and signed the above certificate in my presence.

Station :

Signature :

Date :

Designation :

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\* This should be attested by Mandal Revenue Officer / Tahsildar / Executive Magistrate / Magistrate / Notary.

**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

Common Entrance Examination under Revised Pattern for Liberalised Admission into B.A./ B.Com. Degree Courses  
June / December 20.....

**HALL - TICKET  
(Original)**

Register Number

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This is to Certify that \_\_\_\_\_ Son/ Daughter of

\_\_\_\_\_ is a candidate for the Entrance Examination for admission into B.A.  
Degree / B.Com. Degree (under Revised Pattern) to be held at \_\_\_\_\_ centre.

Paper - I : English Language & General Knowledge  
(10 AM to 11 AM)

Paper - II                      Telugu                       Hindi                       Sanskrit                       Urdu                       Oriya

(11 AM to 12 Noon)

Put (✓) tick at appropriate box

**DIRECTOR**

School of Distance Education  
Andhra University

Visakhapatnam

Date :

Note : The candidate should fill in the above columns except Register Number.  
Candidates shall handover the Answer Sheet to the Invigilator, and take with him / her the Question Paper  
supplied to him / her after the Examination is over.

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**SCHOOL OF DISTANCE EDUCATION  
ANDHRA UNIVERSITY**

Common Entrance Examination under Revised Pattern for Liberalised Admission into B.A./ B.Com. Degree Courses  
June / December 20.....

**HALL - TICKET  
(Duplicate)**

Register Number

--	--	--	--	--	--

This is to Certify that \_\_\_\_\_ Son/ Daughter of

\_\_\_\_\_ is a candidate for the Entrance Examination for admission into B.A.  
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supplied to him / her after the Examination is over.

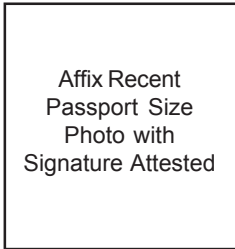
5

## CERTIFICATE OF IDENTITY

Signature of the Candidate .....

This is to Certify that .....Son/

Daughter of ..... is a candidate and his / her signature was taken in my presence  
and he / she bears the following Identification Marks.



1.

2.

Station :

Signature of the Attesting Officer

Date :

(Not below the rank of Gazetted Officer)

Note : The Photos should be affixed and attested by the Attesting Officer both in the application form and certificate of identity. The Attesting Officer's signature should be right across the photo extending over the blank space also.

4

## CERTIFICATE OF IDENTITY

Signature of the Candidate .....

This is to Certify that .....Son/

Daughter of ..... is a candidate and his / her signature was taken in my presence  
and he / she bears the following Identification Marks.



1.

2.

Station :

Signature of the Attesting Officer

Date :

(Not below the rank of Gazetted Officer)

Note : The Photos should be affixed and attested by the Attesting Officer both in the application form and certificate of identity. The Attesting Officer's signature should be right across the photo extending over the blank space also.

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INSTRUCTIONS TO CANDIDATES

**CANDIDATES FOR B.A. /B.COM. COMMON ENTRANCE EXAMINATION ARE REQUIRED TO OBSERVE THE FOLLOWING INSTRUCTIONS VERY CAREFULLY**

1. Silence should be maintained in the Examination Room.
2. Candidate should take their place in the Examination hall atleast five minutes before the time fixed for distributing the papers. Candidates presenting themselves more than half-an-hour after the appointed time will not be admitted to the Examination hall. Candidates who are undoubtedly suffering from infectious diseases of any kind will not be admitted.
3. Candidates are prohibited from writing upon their hall-tickets. Candidates are also prohibited from writing their names or any other name unconnected with the answers in any part of their Question Paper/Answer Sheet. But their Register Numbers should be written very distinctly on the first page of the Answer Sheet. Failure to write their Register number may involve the rejection of Answer Sheet.
4. Candidates are not allowed to exceed the time assigned to each paper.
5. Candidates shall be allowed to enter the examination hall within 30 minutes from the commencement of the Examination and he/she shall not be permitted to leave the examination hall until the examination is over.
6. Candidates are forbidden to ask questions of any kind during examination. They are further forbidden to communicate to the Superintendents, should they do so, their answer sheet will not be valued and their conduct will be reported to be Executive Council for the disciplinary action.
7. Candidates are not allowed to use books of any kind. They are also prohibited from introducing into the examination room any book or portion of a book. Slate, blotting pad, card board, manuscript, typescript or papers of any description and for making use of any of those whether introduces into the room by themselves or by anyone else, from communicating with or copying from each other and from communicating with any person outside the examination room. Any candidate detected in violation of these rules will be summarily sent out of the room forthwith and his/her conduct will be reported to the Director. Such a candidate stands the risk of having all his/her answer sheet for the examination for which he/she has appeared rejected by the Executive Council and of being debarred from sitting for the University Examination for such period as the Executive Council may decide.
8. Candidates are required to provide themselves with their own pens/ball -pens. Candidates may however bring into the examination hall their own ink-bottles/refills.
9. Answers should be written on a separate sheet provided for the purpose as per the instructions given.
10. When candidates have finished writing their answers and wish to return their Answer Sheet or at the end of the period prescribed for each particular part of the examination, they should stand up in their places and remain standing until one of the Superintendents comes to them and receive their Answer Sheet.
11. Any particulars noted in the hall tickets differing from those given in the application for the examination should be immediately reported to the Chief Superintendent by the concerned candidate.
12. It will not be permissible for candidates to sit for the examination at a centre other than that at which their names are registered without the special permission of the Director. No permission for change of centre will be granted after applications are registered.
13. Candidates appearing at centres where they are not known, must be prepared to satisfy the Chief Superintendents of such centres as to their identity. They shall also be required to sign on the identification certificates produced by them before the Chief Superintendents of the Affiliated College of University or from an Officer in Government not lower in rank than a sub-Magistrate in Andhra Pradesh.
14. Candidates are not allowed to carry **Mobile Phones into Examination Hall.**

**DIRECTOR**  
**School of Distance Education**

**1. General :**

1. The duly filled in Entrance examination application form should be sent by Registered Post with Acknowledgment due, to the **Director, School of Distance Education, Andhra University, Visakhapatnam - 530 003** superscribing on the envelope, "B.A./B.Com Common Entrance Examination Application".
2. Candidates should go through the instructions relating to the Entrance Examination and fill in the application accordingly.
3. Incomplete applications and applications not filled in accordance with the instructions are liable to be rejected, without notice.
4. The School of Distance Education reserves the right to cancel admission and the result when the particulars given and attested are subsequently found to be false.
5. The name and surname of the candidate and his / her parent's name should correspond with those as recorded in the previous certificates, if any such as Date of Birth Extract or T.C. of a recognised School or College. Age once recorded shall not be altered.
6. The candidates should enclose one self-addressed envelop of 9 x 6 size without affixing postal stamps.
7. Candidates who pass the Entrance Examination are eligible for admission into First Year B.A. / B.Com. Course in the School of Distance Education.
8. Candidates who passed Intermediate / PUC / A.P. Open School Society, Hyderabad (Intermediate) need not appear for Entrance Examination.
9. The candidates who have joined in the respective courses after passing the Entrance Examination are not eligible for transfer to any affiliated college. They have to continue the entire period of their degree course of study in the School of Distance Education only.
10. The office of the School of Distance Education is situated in Dr. Lankapalli Bullayya Sarvatrika Vidya Bhavan in Kirlampudi Layout, Near A.U. Out-gate, Visakhapatnam. The student is particularly requested to note that the office of the School of Distance Education is different from the Central Administrative Office, Andhra University, Visakhapatnam.

**II. Medium of Examination :**

Candidates are given option to answer the papers either in English or in Telugu. (The School is offering B.A / B.Com Degreee Course in both English and Telugu Medium).

**III. Eligibility :**

1. No formal academic qualification is required for appearance to the Entrance Examination except that candidate should have completed 18 years of age as on the date given in the Entrance Examination notification.
2. Date of Birth evidence should be produced in any one of the following forms :
  - a) If the candidates studied previously in school / college recognized by the Government, T.C. or S.S.L.C / S.S.C / H.S./M.P.S.L.C. Register or Date of Birth Extract from the University should be enclosed (Xerox Copy only)
  - (OR)
  - b) If the candidate is employed in Government or Semi Government organization, Date of Birth Certificate issued by Head of the Office should be enclosed in Original.
  - (OR)
  - c) Candidates other than the above two categories should enclose a Certificate in the format given in the application form (vide page 2) attested by any one of the following officers :
    - i) Mandal Revenue Officer ii) Tahsildar    iii) Executive Magistrate iv) Magistrate    v) Notary

**IV. Information Relating to Examination :**

1. Date of the Examination, the last date for payment of examination fee and the prescribed examination fee to be paid are given in Entrance Examination Notification.
2. **Payment of Examination Fee :** The Examination Fee included in the cost of application itself. However the downloaded application should be sent along with a D.D. for **Rs. 200/-** drawn in favour of the **Registrar, Andhra University, Visakhapatnam**, payable at Visakhapatnam, on any Nationalised Bank. **Cash, Postal Orders, Money Orders, Cheques and Challans will not be accepted.**
3. Date of receipt of application along with Demand Draft in this office is taken into account for the purpose of collecting penal fee.
4. The fee once paid will in no circumstance be refunded or held over for a subsequent examination.

#### V. Pattern of Examination :

1. There will be two papers.
2. Each paper is of one hour duration and carries a maximum of 100 marks. All questions are of multiple choice. Each question will have four options out of which one is a correct answer.
3. Each question carries Two Marks.
4. The Entrance Examination will be conducted on Sunday in one session from 10.00 a.m. to 12.00 Noon.
5. The Examination is common for both B.A. and B.Com.,
6. After the Examination is over, candidate is having option to take the question papers. He / She has to handover the Answered Sheet to the Invigilator at the Examination Hall.

Paper	Subject	Duration	Max. Marks	Marks for Eligibility
Paper -1	General English General Knowledge and Aptitude	1 Hour	100	
Paper-II	Telugu or Hindi or Sanskrit or Urdu or Oriya	1 Hour	100	70 Marks

#### VI. Examination Centres

Examinations will be conducted at the following centers subject to the availability of adequate facilities :

#### CENTRE

Code Place	College	Code Place	College
01. Amalapuram	SKBR College	33. Srikakulam	Chaitanya E.S. Degree College
02. Anakapalli	AMAL College	34. Tadepalligudem	DRG Govt. College
03. Bhimavaram	DNR College	35. Tekkali	Govt. Degree College
05. Bobbili	Raja RSRKRR College	36. Tenali	V S R & N V R College
06. Chirala	VRS & YRN College	37. Tuni	Govt. Degree College
07. Eluru	Sir CRR College	42. Vijayawada	Satavahana Degree College, Chuttugunta
10. Guntur	AC College	43. Visakhapatnam	Mrs. AVN College(for Men Candidates only)
13. Kakinada	PR Govt. College	44. Visakhapatnam	BVK College
14. Kakinada	Ideal Degree College	45. Visakhapatnam	Dr. LB College (for Men Candidates only)
15. Kurnool	Silver Jubilee College	47. Visakhapatnam	Dr. VSK Govt College
16. Machilipatnam	Noble College	48. Visakhapatnam	Visakha Womens College (for Women Candidates only)
17. Devarapalli (W.G. Dist.)	B.H.S.R. & V.L.M. Degree College	49. Visakhapatnam	Gayathi Vidya Parishad Degree College, MVP Colony
19. Narsapur	YNM College	51. Gajuwaka	MVR Degree College (Visakhapatnam)
20. Narsaraopeta	SS & N College	53. Visakhapatnam	Central Prison (for inmates only)
21. Narasannapeta	Govt. College	54. Vizianagaram	MR College for Men
22. Narsipatnam (VSP.Dist.)	Govt. Degree College	55. Vizianagaram	MR College for Women
23. Nellore	Sri Sarvodaya Degree College	56. Hyderabad	RG Kedia College of Commerce,Chaderghat Bridge
25. Ongole	CSR Sarma College	58. Gajuwaka	TSR & TBK Degree College (Visakhapatnam)
26. Penugonda	SVKP & Dr. KS. Raju Arts & Science College	61. Rampachodavaram	Govt. Degree College
27. Ramachandrapuram	VSM Degree College	63. Kothavalasa	Pragathi Degree College
28. Rajahmundry	Govt. College	64. Gajapathinagaram	Sai Siddartha Degree College
29. Rajahmundry	VT College		
30. Salur	Prof. G.S. Reddy College		
31. Srikakulam	Govt. Degree College for Men		
32. Srikakulam	Govt. Degree College for Women (for Women Candidates only)		

<b>Code Place</b>	<b>College</b>	<b>Code Place</b>	<b>College</b>
65. Jami	Sobha Memorial Degree College	82. Cheepurupalli	Govt. Degree College
66. Baruva	Govt. Degree College	83. Ichchapuram	Govt. Degree College
67. Paderu	Govt. Degree College	84. Kothavalasa	Vaghdevi Degree College
68. Visakhapatnam	V V R Kanaka Mahalakshmi (Tatichetla Palem) Degree College	85. Chodavaram	Govt. Junior College
69. Nallajerla (W.G. Dist.)	AKRG College	86. Araku, Vsp (Dist.)	Govt. Junior College
70. Tanuku (W.G. Dist.)	RITAMS Degree College	87. Vizianagaram	Dr YLP Degree & PG College (V.T. Agraharam)
71. S.Kota	Punyagiri Degree College	88. Parvathipuram	Bhaskar Degree College
73. Rajam	S.G.C S.R Degree College	89. Salur	Govt., Degree College
74. Peddapuram	S.R.V.D.S.J.B.M.R. College	90. Palakonda	Govt., Degree College
75. Rajahmundry	Rajiv Gandhi Degree College	91. Sabbavaram	PMN Degree College
78. Dharmapuri	Sri Lakshmi Ganapathi Degree College, Vizianagaram	92. Tadepalligudem	Modern Degree College
81. Visakhapatnam	A G L Degree & P.G. College Rama Talkies Junction	93. Kalidindi Krishna Dist.	Suguna Degree College

**VII. Hall Ticket :**

The Candidate has to collect the Hall - Ticket from the Chief Superintendent of the chosen examination centre within three days before the commencement of the examination. No further intimation will be sent to the candidates in this regard. In case the number of candidates registered is less at a particular centre, the candidates will be directed to write at other centre which is nearer to that centre. Similarly, if the number of candidates registered is more than the provision available at a particular centre, some of the candidates will be directed to write at other centre, which is nearer to that centre.

**VIII. List of Enclosures :**

The following are to be enclosed along with the Examination Application form :

1. Date of Birth evidence (Xerox Copy).
2. Self addressed envelope of 11 x 5 size without affixing Postal Stamps.
3. In case of downloaded application D.D. for Rs. 200/- towards cost of application and examination fee drawn infavour of **Registrar, Andhra University, Visakhapatnam.**
4. Two self - Addressed Slips.

**SPOT RECEIPT OF APPLICATION**

**Applications will be received directly at the Spot Centres as per the list enclosed and the Hall-Tickets will be given on the spot.**