Prof. L.D. Sudhakara Babu  
DIRECTOR  
No.:SDE/PGD FE/PCP/2014  

Date:04.02.2014

Dear Student,


Greetings from School of Distance Education, Andhra University.

I am to inform you that the School of Distance Education, Andhra University is arranging Personal Contact Programmes for the students of 2013-14 batch of **PG Diploma in Functional English** at Andhra University campus, Visakhapatnam in two spells, i.e. from **08.03.2014 to 14.03.2014** and **12.04.2014 to 18.04.2014** to supplement our academic programme. During these days, the School arranges to give an extensive review of the subject by well-experienced teachers. They will also clarify the doubts of the students.

In this programme, tutorials will be conducted in listening and speaking skills; and so it is necessary for you to attend the programme to improve your communication skills. The classes will be from 9.00 a.m. to 5.00 p.m. every day with a 30 minutes lunch break at 1.30 p.m.

You have to report to the Course Incharge at **9.00 a.m.** on **08.03.2014** and **12.04.2014** at the School of Distance Education, Andhra University, Visakhapatnam. You have to produce your Identity Card issued by the School to the Course Incharge at the time of registration. The time-table for the programme and other details will be supplied to you at the time of registration.

It is also to inform you that there is a limited accommodation and shall be provided on ‘First Come First Allotted’ basis.

With best wishes,

Yours sincerely,

( L.D. SUDHAKARA BABU )

Examinations:
Announcement of Examination Schedule: March, 2014
Examinations (Tentative): May/June, 2014