



# ANDHRA UNIVERSITY

NAAC "A" Grade "ISO 9001: 2015 Certified "VISAKHAPATNAM- 53003.  
ANDHRA PRADESH, INDIA

## Detailed Recruitment Advt. for One CEO iTBI, One RA, and Two JRF Positions

**WALK IN INTERVIEW on 25.04.2023 from 10:30am at EC Hall, Central Administrative Building, Andhra University South Campus**

Andhra University is inviting applications from eligible Indian nationals for the following posts on contract basis.

Interested candidates who are fulfilling the eligibility criteria only may submit their biodata in a prescribed format as given in Annexure I to email: [iprchair.recruitment.au@gmail.com](mailto:iprchair.recruitment.au@gmail.com) on or before **23.4.2023** and attend the walk-in interview with a filled-in application along with self attested xerox copies of educational qualifications and experience.

The link for attending the interview on virtual mode will be shared to the eligible candidates on 24.4.2023 evening . The candidates need to mention on the application/mail the mode of attending the interview ,i.e physical/virtual..

### 1. CEO, AU - NIDHI – iTBI

**Job Title:** Chief Executive Officer (CEO) of Andhra University NIDHI iTBI (a Section 8 Company of Andhra University, Visakhapatnam)

**Scope of the Position:** The position is the prime interface between budding entrepreneurs and the AU NIDHI iTBI Incubation Center. She/He would be responsible for managing the operations, planning, marketing, and development of the Center. The person must demonstrate strong leadership and networking skills and the ability to build collaborative relationships and exemplify high ethical values.

**Location of Posting:** Andhra University Incubation Centre, Visakhapatnam, Andhra Pradesh  
No. of Posts: 1

**Nature of Post:** The vacancy is proposed to be filled-up purely on contract basis for a period of up to three years, renewable year after year. The appointment and renewal shall be continued based on performance of the individual on the expiry of the existing contract period. The contract can be terminated at any point of time with a two month notice period from both parties.

### Eligibility Criteria:

- Educational and other qualifications: Masters in Science/Bachelor's degree in technology, engineering. A Master's Degree in Business Administration from a reputed academic institute would be desirable. Fluency in spoken and written English

is a must. Proficiency in spoken Hindi & Telugu (Desirable).

- (b) Work Experience: An individual with an impeccable track record with a minimum of 10 years of overall experience in the incubation /industry, Start-up (as founder/co-founder/Managing Director/ Chairman/CxO) and/or an enabler of Start-up, Innovation & Entrepreneurship ecosystem by virtue of managing/Leading reputed Innovation & Start-up promoting organizations/ Incubators/ accelerators/ Centres-of-Excellence/ Entrepreneurship Development Cells / Mentoring organization etc. or their flagship programs.
- (c) Age: The candidate shall be within an age of 40-55 Years as on 1 Jan 2023.

**Job Description:**

- The CEO in consultation with the Board of Directors, will develop vision, strategy and business model to achieve the objectives of the Company.
- The CEO will closely work with the Board of Directors and report to the Managing Director/Director for implementation of strategy, review, and plan for continuous improvement.
- The CEO will be required to give direction to the Company towards establishing it as a key player in incubation/acceleration space which includes establishing world class incubator, strategy to build, execute & scale incubation programs, outreach activities, measure impacts, collaborate with the partners/stakeholders of the start-up/entrepreneurial ecosystem, etc.
- The CEO will be required to provide overall strategic guidance, formulation of procedures, guidelines, best practices etc. for co-ordination, consolidation, synergy and success of incubator(s) & incubated start-ups.
- The CEO will be responsible to identify and attract suitable start-ups & entrepreneurs.
- The CEO will mentor and encourage start-up ventures to innovate, promote the culture of innovation, help them in converting ideas into products/IPs & commercialization, create significant value for start-ups, investors & incubator.
- The CEO will be required to liaise, develop, and strengthen relationships with Govt, academia, other incubators, venture capitalists, angel/seed funding institutions in India and abroad for investing into the right start-ups, develop a strong cadre of mentors, service providers and other start-up ecosystem players as required.
- The CEO will be required to spearhead senior level, strategic relationships with key stakeholders.
- The CEO must be an evangelist for the incubator in all forums and responsible to represent the company as required, including attendance of important functions, industry events and public meetings.
- The CEO will be responsible to create and lead a team primarily involved in managing the project operations and investments, performing outreach and other promotional activities with the culture of entrepreneurship, openness, and integrity and monitor its functioning.
- The CEO will be responsible to plan & execute activities within the pre-approved quarterly budget including verification & recommendation of release of capex/operating expense, ensure proper implementation and strict monitoring of annual plans, budgets, and targets.
- The CEO will be responsible for preparation of annual budgets, complete risk analysis on potential investments, and advise the Board of Directors with regard to investment risk and return.
- The CEO will have P&L responsibilities and be responsible for the Financial Statements of the Company and other compliances.
- The CEO will be responsible to present the company's progress and discuss the future plans in the Board meetings.
- The CEO must be a visionary and provide thought-leadership to make the Company self-sustainable, and implement the business plan effectively.
- The CEO must be able to set KPIs for the team, guide, supervise and motivate them; measure

and monitor their performance and assume responsibility for their efficiency and effectiveness.

**Key Skills:**

- Applicant should have Business Acumen and eye for detail.
- Applicant must be able to clearly demonstrate entrepreneurial skills and experience as an enabler for start-ups/Innovation ecosystem or in the role of an entrepreneur or start-up founder himself/ herself.
- Applicant with previous experience of leading an entrepreneurial and ambitious organization with demonstrable success shall be preferred.
- Applicant must have a detailed knowledge of all the domains & areas which constitute the start-up ecosystem.
- Applicant with previous experience of working at the senior level position collaborating with government departments/ agencies/ allied organizations/ Private sector/ venture Capitalists, along with demonstration of fundraising for non-profit organizations shall be preferred.
- Applicant shall possess strong presentation, verbal, and written communication skills.
- Applicant should be able to effectively manage internal and external stakeholders.
- Applicant must mandatorily have a clear understanding of local, national, and global start-up ecosystems.
- Applicant should be familiar with emerging technologies such as Artificial Intelligence, Internet of Things, Machine Learning, Analytics and Block-chain, FinTech, AgriTech, Logistics & Supply Chain, etc.

**Compensation:** Remuneration (consolidated) of INR 1.00 Lakh per month (all inclusive) for the first year of service is allocated as per NIDHI iTBI funding norms. Additional variable-pay and annual increment maybe introduced in the second year after Annual Performance Review, and at the decision of the Board of Directors. Additional perks like Telephone, Internet and Fuel Expenses may be applicable, and shall be decided by the board with an upper limit of spending per month.

**Mode of Appointment:** On contract for 3 years and would report to the Governing Body of the NIDHI i-TBI at Andhra University.

**Term of Contract:** The contract will be for three years and will be renewed yearly based on review at the end of each year. The contract can be terminated at any point of time with a two month notice period from both parties.

**Other general terms & conditions:**

- The Company reserves the right to include in the recruitment process, those suitable candidates too, who may not apply.
- Candidates are advised to visit the website of Andhra University (<https://www.andhrauniversity.edu.in/>) regularly for updates. Amendments, corrigenda (if any), will be placed on the Institute website only.
- The Company reserves the right not to fill up the position.
- Qualifications acquired must be duly recognized in law.
- Applicants should satisfy the experience criteria as on the date of applications. Duration of PhD (and experience acquired therein) will not be counted as experience. Only officer and higher-level experience would be counted.
- Mere fulfilment of qualifications and experience does not entitle a candidate to be short-listed. The Company reserves the right to restrict the candidates to be called for the selection process to a reasonable number based on relevant criteria, higher than the minimum prescribed.
- Applications should be complete in all respects. Additional sheets as needed may be used and referenced suitably. All information furnished MUST be based on supporting documentation

(which will be called for, from short-listed candidates). Incomplete/incorrect/sketchy applications are liable to be rejected.

- It is reiterated that no copy of any certificate/supporting documentation need be attached/ submitted, at this stage. Such proof would be sought later, ONLY from short-listed applicants.
- If selected, candidates employed in Organizations/Institutions (including Autonomous Institutions) under the Government (Central or State); or Public-Sector Undertakings (Central or State) must produce a Relieving Letter at the time of reporting for duty.
- The Institute will communicate only with short-listed candidates. No correspondence from applicants shall be entertained.
- Canvassing in any form will be a disqualification.
- In all matters of selection, recruitment, appointment and service, the interpretation and decision of the Competent Authority of the Company shall be final and binding.
- Disputes (if any) shall be subject to jurisdiction of the competent courts of the city of Visakhapatnam, Andhra Pradesh, India.

## 2. (a) RESEARCH ASST/ RESEARCH OFFICER (01 Position)

**The Research Asst./Research Officer/JRF/PhD fellow positions are under SPRIHA Scheme of DPIIT, Ministry of Commerce and Industry, Govt of India for DPIIT-IPR Chair, Centre for IPR, AU.**

### **Essential qualification & experience:**

- i. Master's Degree with at least 55% marks in Science, Technology, Engineering, Management, or Law with Graduate Degree in Science, Technology, or Engineering or PhD in the above domains from an Indian University or an equivalent degree from an accredited foreign university
- ii. Work experience in the IPR domain for minimum 3 years in reputed organisations

### **Desirable criteria:**

- i. Registered Indian Patent Agent and/or Trademark Agent
- ii. Any specialized Degree/Diploma in IPR
- iii. Publications in the domain of IPR
- iv. WIPO distance learning certificates: DL-301 or 302 or 320 or 450

### **Remuneration:**

| QUALIFICATION  | FIXED PAY     |
|----------------|---------------|
| PG/ LLM Degree | Rs. 40,000 pm |
| PhD Degree     | Rs. 50,000 pm |

## 2. (b) JUNIOR RESEARCH FELOW/PhD FELLOW (02 Position)

### **Essential Qualification & Fellowship :**

| FELLOWSHIP                 |                                    |
|----------------------------|------------------------------------|
| UGC-CSIR NET JRF Qualified | UGC-CSIR NET Lectureship Qualified |

|  |   |
|--|---|
| Stipend of Rs. 25,000 p.m. for first 2year and 28,000 from 3 <sup>rd</sup> -5 <sup>th</sup> year + annual contingency and applicable HRA as laid down under the Scheme of the SPRIHA of DPIIT. | Stipend of Rs. 16,000 p.m. for first 2years and Rs. 18,000 for 3 <sup>rd</sup> -5 <sup>th</sup> year + annual contingency of Rs. 25,000 plus HRA as admissible. |
|--|---|

The grant for fellowship from the SPRIHA Scheme is admissible only in case UGC-CSIR/NET -JRF grant is not claimed.

**Desirable criteria:**

- i. Fluency in English
- ii. Good Knowledge in MS Office
- iii. Basic knowledge in IPR
- iv. Work experience in the IPR domain for 1-2 years

**Duration of the position:** The Junior Research Fellowship or Ph.D. Fellowship Scheme is initially up to 31 March 2024 with a further provision of extension for a total period of five years including Senior Research Fellow from 3<sup>rd</sup> year onwards with enhanced stipend as per DPIIT norms upon satisfactory performance evaluated every year. The position is temporary and is available immediately.

The selected candidate may be permitted to register for Ph.D. Program as per the norms of UGC/ AICTE and as per the University rules, if they fulfill the admission criteria of the University.

For full SPRIHA scheme, please visit <https://cipam.gov.in/index.php/publications/schemes/>

**Job Description for both RA/RO/JRF/PhD Fellow:**

The selected candidates under SPRIHA Scheme would be undertaking research across the IP Value Chain of IP Creation, IP Protection and IP Commercialization and the IP Policy/Acts Analysis. In addition to the research work the candidate shall assist the DPIIT-IPR Chair in implementing the IPR Chair activities including teaching the IPR course to all UG/PG students , preparation of different research ,consultancy and other reports, interact with the patent agent/attorney in securing IP rights for the university IPs and interact with researchers and faculty in filing their IP applications.

The candidates, at the time of selection process, must bring all supporting documentation in original for verification and one set of duly self-attested photocopies of those documents.

**Note: No TA/DA would be paid for attending the interview.**

**Sd/  
Registrar**

## Annexure I

# ANDHRA UNIVERSITY

Visakhapatnam-530003, INDIA



## FORMAT OF APPLICATION

Please affix  
your photo  
here

1. Post applied for:
2. Full Name (in BLOCK LETTERS):
3. Date of Birth:
4. Educational Qualifications (In chronological order from latest):
5. Details of work / experience:
6. Address for Correspondence:  
(i) Contact Number:  
(ii) Email ID:
7. Permanent Address:  
(i) Contact Number:  
(ii) Email ID:
8. Names of two references (they must not be related to you) along with their designation who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment
9. Any other information you may wish to add:  
[List of publications, Membership of learned societies, Awards etc. in your domain]
10. Details of Enclosures:
11. DECLARATION: -  
I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable to be summarily terminated without notice / compensation.

**Place:**

**Date:**

**Signature of the candidate**