**ANDHRA UNIVERSITY**

**APPLICATION FOR PROMOTION FROM \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_UNDER CAREER ADVANCEMENT SCHEME (CAS)**

***Candidates eligible for promotion up to*** 31-07-2020***can apply***

***Last Date for Submission of Application*** 31-07-2020.

1. Name of the Teacher (in Capital Letters) :

2. Present Designation / Department / College :

3. Date of joining AU service in first :

Teaching post

4. Date of joining in the present :

Stage/Position

5. Date of eligibility for promotion :

6. Present Pay Band + AGP in Revised :

Applicable Pay Band

7. Effective date of Present Pay :

Band + AGP in Revised

Applicable Pay Band

8. Details of qualifying service already :

rendered up to the present Stage/

Position

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Designation / Stage | Qualifying Service | | Total Number of years |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

9. Academic Qualifications (Starting from Matriculation / SSC) :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Examination Passed | Name of the University | Year of Passing | Class Secured | % of Marks | Rank | Subjects/Specialization |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**: 2 :**

10. Research Qualification, i.e., Ph.D./ :

M. Phil. / LLM / M. Tech. / M.E.

Give full details with Subject

Specialization; date of award

and name of the Guide & University

under whom worked (attested copies

to be enclosed)

11. Publications :

Journals (reputed national/inter-

national with impact factor, Books, etc.)

(Pl. see Appendix for details)

12. Details of participation in Orientation/ :

Refresher Courses / Summer

Institutes of approved duration

13. Address for Communication :

e-Mail / Telephone / Mobile of the

Teacher

**Station: SIGNATURE OF THE APPLICANT**

**A P P E N D I X**

**ACADEMIC REASEARCH SCORE FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS)**

**(FACULTIES OF arts & Commerce / Law / SCIENCES / PHARMACEUTICAL SCIENCES / ENGINEERING)**

**SECTION – A : GENERAL**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name and Designation of the Faculty | : |  |
| 2. | Name of the Department / College | : |  |
| 3. | Address for Communication  e-Mail / Telephone / Mobile of the  Faculty | : |  |
| 4. | Annual Performance Assessment reports. | : |  |

Note: All the teachers who are applying for CAS 2020 be submitted Annual Performance Assessment reports in Academic Year wise in the Assessment period through proper channel as per Appendix II Table 1 in G.O.Ms.No 14, dated 13-02-2019.

**Appendix II**

**Table 1**

**Assessment Criteria and Methodology for University/College Teachers**

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Details of the activity to be provided by the applicant along with copies of evidence** |
| 1. | Teaching: (Number of classes taught/total classes assigned) x 100%  (classes taught includes sessions on tutorials, lab and other teaching related activities) |  |
| 2. | Involvement in the University/College students related activities/research activities)   1. Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc. 2. Examination and evaluation duties assigned by the college/ university or attending the examination paper evaluation 3. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services. 4. Organising seminars / conferences / workshops, other college/ university activities. 5. Evidence of actively involved in guiding Ph.D. students. 6. Conducting minor of major research project sponsored by national or international agencies. 7. At least on e single or joint publication in peer reviewed of UGC list of Journals. |  |

**Table 2**

**Methodology for University and College Teachers for calculating Academic/ Research Score**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students’ Ph.D. award letter, etc.)

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **ACADEMIC/RESEARCH ACTI VITY** | **Details of the activity to be provided by the applicant along with copies of evidence** |
|  | Research Papers in Peer-Reviewed or UGC listed Journals |  |
|  | Publications (other than Research papers) |  |
| 1. Books authored which are published by; |  |
| International publishers |  |
| National publishers |  |
| Chapter in Edited Book |  |
| Editor of Book by International Publisher |  |
| Editor of Book by National Publisher |  |
| 1. Translation works in Indian and Foreign Languages by qualified faculties |  |
| Chapter or Research paper |  |
| Book |  |
|  | Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula |  |
| 1. Development of Innovative pedagogy |  |
| 1. Design of new curricula and courses |  |
| 1. MOOCs |  |
| Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks / credit) |  |
| MOOCs (developed in 4 quadrant) per module / lecture |  |
| Content writer / subject matter expert for each module of MOOCs (at least one quadrant) |  |

|  |  |  |
| --- | --- | --- |
|  | Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks / credit) |  |
| 1. E-Content |  |
| Development of E-Content in 4 quadrants for a complete course / e-book |  |
| E-Content (developed in 4 quadrants) per module |  |
| Contribution to development of E-Content module in complete course / paper / e-book (at least one quadrant) |  |
| Editor of E-Content for complete course / paper /  e-book |  |
|  | 1. Research guidance |  |
| Ph. D. |  |
| M.Phil. / P.G. dissertation |  |
| 1. Research Projects Completed |  |
| More than 10 lakhs |  |
| Less than 10 lakhs |  |
| 1. Research Projects Ongoing: |  |
| More than 10 lakhs |  |
| Less than 10 lakhs |  |
| 1. Consultancy |  |
|  | 1. Patents |  |
| International |  |
| National |  |
| 1. \*Policy Document (Submitted to an International body / organisation like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central Government or State Government) |  |
| International |  |
| National |  |
| State |  |
| 1. Awards / Fellowship |  |
| International |  |
| National |  |

|  |  |  |
| --- | --- | --- |
|  | \*Invited lectures/ Resource Person / paper presentation in Seminars / conferences / full paper in Conference Proceedings (Paper presented in Seminars/ conferences and also published as full paper in conference Proceedings will be counted only once) |  |
| International (Abroad) |  |
| International (within country) |  |
| National |  |
| State / University |  |

**Station:**

**SIGNATURE OF THE APPLICANT**