**A N D H R A U N I V E R S I T Y**



 (G.O.Ms.No.14, Education (U.E.-II), dated 13.02.2019)

As per G.O.Ms.No.14, Higher Education (UE) Department, dated 13.02.2019, page no.44, stated as follows.

***“The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, a choice may be given to them, for being considered for promotions under the existing Regulations (i.e UGC Regulations 2010 and G.O.Ms 38, dated 23-06-2016).This option can be exercised only within three years from the date of notification of these Regulations.***

*The option form should be submitted mandatory, those faculty members who are applied CAS 2020 by 31-07-2020 for consideration of promotions under CAS*

OPTION FORM TO BE SUBMITTED BYTHE APPLICANT

Name of the Applicant:

Present Designation & Department:

Promotion sought (Academic Level/Grade Pay): From -------------- To-------------

I hereby express my willingness to be considered for promotion under CAS in accordance with the regulations

 Old Regulations (i.e *UGC Regulations 2010 and G.O.Ms 38, dated 23-06-2016)*

 *Or*

 New Regulations as G.O.Ms.No.14, Higher Education (UE) Department, dated 13.02.2019

The option herby exercised is final and will not be modified at any subsequent date.

Signature of the Applicant Head of the Department Principal

 *The faculty members who are applied CAS 2020 by 31-07-2020 for consideration of promotions under CAS to opting for the old Regulations should be submitted following application in year wise.*

**A P P E N D I X**

**PERFORMANCE-BASED APPRAISAL SYSTEM (PBAS) &**

**ACADEMIC PERFORMANCE INDICATORS (APIS)**

**FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS)**

**(FACULTIES OF arts & Commerce / Law / SCIENCES / PHARMACEUTICAL SCIENCES / ENGINEERING)**

**SECTION – A : GENERAL**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name and Designation of the Faculty | : |  |
| 2. | Name of the Department / College | : |  |
| 3. | Address for Communication e-Mail / Telephone / Mobile of theFaculty | : |  |
| 4. | YEAR OF PERFORMANCE APPRAISAL | : |  |

**SECTION – B :**

**CATEGORY – I  : TEACHING, LEARNING AND EVALUATION-RELATED ACTIVITIES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Details of the activity to be provided by the applicant along with copies of evidence** | **Maximum API Score** | **Score awarded** **by the University** |
| 1. | Lectures seminars, tutorials, practical’s, contact hours under taken as percentage of lectures allocated  |  | 50 |  |
| 2. | Lectures or other teaching duties in excess of the UGC norms. |  | 10 |  |
| 3. | Preparation and imparting of knowledge by instruction as per curriculum; syllabus enrichment by providing additional resources to students |  | 20 |  |
| 4. | Use of participatory and innovative - teaching learning methodologies; updating of subject content, course improvement etc. |  | 20 |  |
| 5. | Exam duties, (invigilation; question paper setting, evaluation by assessment of answer scripts  |  | 25 |  |
|  | **125** |  |

**CATEGORY II : CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Details of the activity to be provided by the applicant** | **Maximum API Score** | **Score awarded** **by the University** |
| 1. | Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels,, cultural activities, subject related events, advisement and counseling) |  | 20 |  |
| 2. | Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. |  | 15 |  |
| 3. | Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lecturers, membership of associations, dissemination and general articles, not covered in category (IIII) |  | 15 |  |
|  | **50** |  |

|  |
| --- |
| **CATEGORY – III(A) : RESEARCH AND ACADEMIC CONTRIBUTIONS** |
| **Sl. No.** | **Nature of Activity** | **Details of the activity to be provided by the applicant** | **Maximum****API Score** **(per each publication)** | **Score awarded** **by the University** |
| 1. | Referred Journals with impact factor  |  | 15 |  |
| 2. | Non- impact factor National level research papers |  | 10 |  |
| 3. | Full papers in conference proceedings |  | 10 |  |
| **III(B) – Research Publications (Books, chapters in books, other than referred journal articles)** |
|  1. | Text / Reference Books Published by International Publishers with an established peer review system. |  | 50 sole author;10 / chapter in an edited Book |  |
| 2. | Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers/local publishers |  | 20/15sole author, and 5/ 3 chapter inedited books |  |
|  3. | Chapters in knowledge based volumes in International/National level publishers with ISBN/ISSN numbers  |  | 10/5 / Chapter |  |
| **III(C) - Research Projects** |  |  |
| 1. |   Major Projects amount mobilized  with grants above 30.00 lakhs for Engineering /Rs.5.00-30.00 lakhs &  Major Projects amount mobilized   with grants above 5.00 lakhs for Arts, Law & Science/ Rs.3.00-5.00 lakhs Minor projects ( below Rs.5.00 lakhs) for Engineering/( below Rs.3.00 lakhs) for Arts, Law & Science |  | 20/15(each)20 /15(each)10 (each) |  |
| 2. |  Consultancy projects(Minimum Rs.10.00lakh) for Engineering(Minimum Rs.2.00lakh) for Arts, Law & Science |  | 10/per every Rs.10lakhs/2lakhs |  |
| 3. | Completed project report Major/Minor(Acceptance from funding agency) |  | 20/10 each |  |
| 4. | Projects outcome/output for national patents/international patents/state govt/local bodies |  | 30/50/10/5 (each) |  |

|  |
| --- |
| **III (D) - Research Guidance :** |
| **III (D) (i) - M. Phils./M. Tech. / M. Pharm**  |
|  | Degree awarded                             |  | 3/ each |  |
| **III (D) (ii) - Ph.Ds.**  |
|  | Degree awarded Thesis submitted |  | 10/ each 7 / each |  |
| III(E):Training courses and conference /seminar/workshop papers: |
| 1 | Refreshercourse,Methodology workshops, Training, Teaching-Learning evaluation Technology Programmes, soft skills development programmes, Faculty Development programmes(Max:30 points) |  | 20(each) not less than two weeks/ 10(each)one week duration |  |
| 2 | Papers in Conferences/Seminars/workshops etc...Participation and presentation of researchpapers(oral/poster)in international/National/ state level/university level including college level |  | 10/7.5/5/3 (each) |  |
| 3 | Invited lectures, or presentations for conferences/symposia International/National |  | 10/5(each) |  |

 **A N D H R A U N I V E R S I T Y**

Telegrams: UNIVERSITY

Telephone: 284 4000

Fax: 0891 2755324



All Official letters, Packages etc., should be addressed to the Registrar by designation and not by name.

|  |  |
| --- | --- |
| No. S.II (7)/CAS/2020 | Visakhapatnam , |
|  | Dt: 29-09-2020. |

**C I R C U L A R**

 The teachers who are already applied for CAS 2020 by 31-07-2020 for consideration of promotions under CAS are directed to submit their option forms with in one week in the prescribed pro-forma to SII Section, CAO, AU. The Pro-forma can be downloaded from the University Website ([www.andhrauniversity.edu.in](http://www.andhrauniversity.edu.in))

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|   |  |
|  |  |
|  | **(M.HEMANAIK)** |
|  | DEPUTY REGISTRAR (ACADEMIC) |

Copy to

The Director, Computer Centre, Andhra University