

GOVERNMENT OF ANDHRA PRADESH  
HIGHER EDUCATION (NSS) DEPARTMENT

Lr.No.EHE01/191/2021-NSS

Dated:30.06.2021

From  
The Special Chief Secretary to Govt.,  
Higher Education Department,  
A.P.Secretariat, Velagapudi

To  
The Commissioner of Collegiate Education, Vijayawada (we)  
The Registrars of all the NSS functioning Universities in the State of A.P. (We)

Sir/Madam,

Sub: Inviting the applications for the post of State NSS Officer, Higher Education  
Dept, A.P Secretariat, Velagapudi – Request - Reg.

Ref: - G.O.Rt.No.121, Higher Education Dept (NSS) Dept., Dated:20.08.2019.

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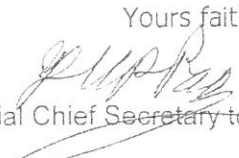
Applications are invited for the post of State NSS Officer to head AP State NSS Cell in the Higher Education Department, Govt. of A.P., Amaravathi. The said post shall be filled up by the selection committee constituted for this purpose.

2. It is therefore requested to circulate the information to the faculty working in Universities and Colleges where NSS is active and advise eligible candidates to apply for the post of State NSS Officer on deputation basis for two (2) years period. All the interested applicants shall send their applications **before 26<sup>th</sup> July 2021** to the State NSS Cell, Higher Education Dept, 1<sup>st</sup> floor, 4<sup>th</sup> Block, A.P. Secretariat, Velagapudi-522238. The qualifications and tenure prescribed for the post of State NSS Officer and application format is enclosed in Annexure – I & II to this letter.

3. Further, it is informed that the applications shall be sent through the Registrar of concerned Universities or Principal of the respective Colleges directly to the undersigned before the due date. After due date no application shall be considered.

4. This may be treated as Most immediate.

Yours faithfully,

  
For Special Chief Secretary to Government

A  
30/06/2021

Copy to :

The Regional Director, Regional Directorate of NSS, GOI, Hyderabad for favour of Information and necessary action.

All the Programme Coordinators of NSS functioning Universities in the State of A.P. Sc.



## ANNEXURE - I

### Qualifications for the post of State NSS Officer:-

*(Please see page No. 42 and 43 of NSS Manual (Revised) 2006)*

- 1) He/She should have served as Programme Coordinator in the University or Programme Officer in a College at least for four years continuously.
- 2) He/She should possess the academic qualifications for being appointed as Programme Coordinator as prescribed by the Department of Youth Affairs & Sports, Govt. of India as follows:-
  - a) Reader/ Senior Lecturer in the University or affiliated College.
  - b) Principal of affiliated College of the Status of Reader with NSS background.
  - c) Must have been a Programme Officer, NSS for at least three years.
  - d) Must have undergone NSS orientation in a TOC/TORC.
  - e) Not more than 50 years of age at the time of selection as Coordinator.
- 3) He/She should have interest in youth work in particular and social work in general.

### Tenure of the State NSS Officer

The State NSS Officer will be appointed on deputation or contract basis for a period of two years initially. The period of deputation may be extended by another two years subject to the satisfactory work as State NSS Officer

ANNEXURE –II

APPLICATION FOR THE POST OF STATE NSS OFFICER, NSS,  
A.P. SECRETARIAT, AMARAVATI FOR THE PERIOD OF 2021-23

**GENERAL INFORMATION**



1. Name of the Applicant :

2. Father's Name :

3. Date Of Birth :  
( Enclose the copies)

4. Educational Qualifications :  
( Enclose the copies)

5. Designation & Scale of pay :Principal/Senior Lecturer/Reader-UGC Revised pay Scale 2016(12)  
(Tick appropriate and mention Basic pay & enclose a copy of the certificate issued by the Registrar or Principal of the College).

6.. Place of Working : College: University:  
Zone :

7. Service Particulars :

Sl. No.	Designation	Period	Place of working

8.Address for Communication :  
( With Mobile number and E- mail id)

**NSS INFORMATION**

9.Date of appointment as NSS :  
PC /P.O: and period( Minimum 4 Years, Enclose the copies}

10. Whether trained( with dates) :  
(Enclose the certified copies)

11. NSS Programmes Experience :  
( Enclose the copies)

Sl. No	Particulars of Programme attended at various levels.	Period	Place
1.	<u>At College Level:</u>		
2.	<u>At. University Level:</u>		
3.	<u>At State Level</u>		
4.	<u>At National/International Level:</u>		

12. Awards & Felicitation  
( Enclose the copies)

Signature of the Applicant

Signature of the Chairman, NSS

Signature of the Forwarding Authority  
( CCE/Registrar/VC)

Note: Application should submit along with documental evidence in bound copy with photographs and Press clippings.

**FOR OFFICIAL USE:**

Application received on \_\_\_\_\_ by \_\_\_\_\_

Scrutinized on \_\_\_\_\_ by \_\_\_\_\_

Application accepted /rejected

Section Incharge

