

**REQUEST FOR QUOTATION FOR
UNSERVICEABLE, OBSOLETE & DAMAGED METAL, PLASTIC, WOODEN ITEMS,
AGE-OLD COMPUTERS AND ITS ACCESSORIES etc ON “AS IS WHERE IS BASIS”
ONLY**

Sealed quotations are invited from established scrap and metal dealers or firms or organization or firms for bidding suitable price in respect of old unserviceable items on “as is where is basis” mentioned in **Annexure**. The sealed quotations may be submitted to the Principal, A.U. College of Engineering, Andhra University on or before 27thSeptember 2023 up to 03.00 PM.

Starting date of receiving quotations: 15-09-2023

Date & Time for inspection of equipments/ material: 20-09-2023 to 26-09-2023
(Between 10:00 Hrs. to 15:00 Hrs.)

Last Date & Time for Submission of Quotation: 27-09-2023 (14:00 Hrs.)

Terms and Conditions

1. The Andhra University, Visakhapatnam invites sealed quotations for sale old/unused furniture, broken/scrap items, old computers/electronic items etc lying in the campus “as is where is basis”.
2. The materials are available in the Hostels, A.U. College of Engineering, the Andhra University. The material can be seen physically before submitting the quotation. The Chief Warden, A.U. College of Engineering can be contacted for physical verification of the material
3. The list of the items is available in the Andhra University website for your understanding.
4. Material shall be lifted after payment of the amount at the agreed rate. The Contractor will be allowed to take out the scrap from the premises only after producing evidence for payment of the amount.
5. Labour, transport, equipments including weighing machine, bags and packing materials required for removing the scrap from the designated place shall be arranged by the Contractor at his cost. The University takes no responsibility in this regard.
6. The interested persons may visit the places where the material is available before 26 September 2023 on all working days office hours
7. Sealed quotations are to be submitted in the office of the undersigned on all working-days upto 2.00 P.M. on 27th September 2023 mentioning therein the price for each of the material. The quotations shall be opened on 27th September 2023 at 4:00 P.M. in the office of the Principal, A.U. College of Engineering, Andhra University, Visakhapatnam in presence of any bidder, if any.
8. The Andhra University reserves the right to deduct any expenses, loss/claims on account of the failure of the bidder to comply with the terms of the contract.
9. The Andhra University reserves the right to accept or reject any quotation in full or partial on any ground or without assigning any reasons whatsoever.

10. The bidder shall quote consolidated charges in respect of all the material as per the list above.
11. The Andhra university reserves the right to cancel the call for quotations at any time without assigning any reason, what so ever.
12. The material shall be lifted after payment of the successful bid amount at such bidder's own cost(inclusive of labour, transport, packing material etc.) within a week of payment of the Bid amount failing which demurrage charges shall be levied at the rate of Rs. 2,000/- per month or part thereof. If the material is not lifted within a month of payment of the successful bid amount, the bid shall be cancelled at the discretion the Andhra University authorities. Andhra University does not have any liability on the damage/loss of the items; after the bidding process is completed i.e. bidder has given an order.
13. The bidder is responsible for any damage caused to the material/government property by him/her/it or his/her/its workers at the time of inspection/lifting etc.
14. The workers deployed by the agency / service provider shall be workers of the agency / service provider for all purposes and the Andhra University shall have no relation / responsibility in respect of workers on any matter.
15. The successful bidder should comply with all statutory obligations.
16. The Registrar, Andhra University, Visakhapatnam may consider relaxation of any of the norms mentioned above.
17. Quotation submitted after the due date and time shall be rejected. The quotation must be clearly & legible, duly signed by authorized signatories. Any erasure or alteration must appear specifically in the quotation signed by authorized signatory. Statuary Tax identifiers should be mentioned in the quotation.
18. The company submitting quotations for any special waste should have necessary authorizations from the concerned department / organization.
19. It shall be the responsibility of the contractor to pay all costs incurred from a cleanup associated / created by way handling of the material in any of the departments.
20. The Principal AU College of Engineering Andhra University Visakhapatnam has all powers to cancel the tender process at any point of time without assigning any reason.

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Name of the Tenderer/ Company:

Phone Number:

Address:.....

We offer the purchase of the stock of unserviceable and waste material,waste answer books, damaged electrical items and other scrap items at the under mentioned rates and the terms and conditions specified in the quotations document.

| S.No | Description of item | Unit | Qty. (Approximately | Rates (INR) | Amount In figures & Words |
|------|---------------------|------|------------------------|-------------|---------------------------------|
| | | | | | |
| | | | | | |
| | | | | | |

(Signature of firm/agency) Seal

DECLARATION / UNDERTAKING

I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them. In case any provision of this call for quotations is found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this quotation/bid. I accept all terms and conditions and abide by the norms of the Andhra University, Visakhapatnam

Authorized Signatory (signature in full): _____

Name and Title of Signatory: _____