



ANDHRA UNIVERSITY
SCHOOL OF DISTANCE EDUCATION

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Prof. B. Mohini
DIRECTOR

No. SDE/B.Ed./2019

Date:18.02.2019

Dear Teacher Student,

Greetings from the School of Distance Education, Andhra University.

You are hereby informed and requested to pay the 2nd Year Tuition Fee on the dates mentioned below and get the course material for preparation for theory examinations.

TUITION FEE SCHEDULE

2 ND Year Tuition Fee Payable	...	Rs.15,000/-
Last Date without Penal Fee	...	Upto 15.03.2019
With a Penal Fee of Rs.50/-	...	Upto 02.04.2019
With a Penal Fee of Rs.200/-	...	From 03.04.2019 Onwards

The demand draft should be drawn on any nationalized bank in **favour of the Registrar, Andhra University, payable at Visakhapatnam** and the details of the candidate, such as, name, Code No. and purpose should be noted on the reverse side of the Demand Draft and on the covering letter. The Demand Draft alongwith a covering letter should be sent to **The Director, School of Distance Education, Andhra University, Visakhapatnam.**

Further, we wish to inform that the student teachers need to attend Personal Contact Programme (PCP) and Teaching Practice (TP) Classes in 1st Spell which is scheduled from **05.03.2019 to 15.03.2019 (10 days)**. Remaining 15days for theory in 2nd Spell will be announced later. As per NCTE norms **Attendance is Compulsory for both spells.**

In this connection, you are directed to attend the PCP classes at your respective study centres without fail. Without attending the PCP classes the students are not eligible to take the University examinations.

With best wishes,

Yours sincerely,

(B. MOHINI)

To

INSTRUCTIONS TO THE COORDINATORS / STUDENT TEACHERS

- Each student teacher should complete 20 lessons of Teaching Practice (5 lessons in Intensive Teaching & 15 lessons in Block & Teaching) for 6th & 7th classes and 20 lessons (5 lessons in Intensive Teaching & 15 lessons in Block Teaching) for 8th & 9th classes in each methodology. (Total 40 lessons in each methodology).
- During Intensive Teaching Practice in first spell for 10 days, each student teacher needs to complete 10 lessons in each methodology out of which 5 lessons in 6th & 7th classes and 5 lessons in 8th & 9th classes under the supervision of respective methodology teacher educators of College of Education. Every lesson is to be signed by respective methodology teacher.
- During Intensive Teaching Practice, each student teacher is required to observe 10 lessons from peer group in each methodology and submit the same as Observation Record.
- The remaining 30 lessons in each methodology should be completed in Block Teaching out of which 15 lessons in 6th & 7th classes and 15 lessons in 8th & 9th classes under the supervision of concerned subject teachers in the School. Every lesson is to be signed by respective subject teacher.
- After completion of Block teaching, the student teacher should get a certificate signed by School Head Master / Head Mistress with school stamp.
- The student teachers should wear white uniform during teaching practice and University Practical Examination.
- Every student teacher should prepare a lesson plan and proper Teaching Learning Material during teaching practice.

COURSE COORDINATOR