



ANDHRA UNIVERSITY
SCHOOL OF DISTANCE EDUCATION

VISAKHAPATNAM 530 003 : ANDHRA PRADESH
Phone: 0891-2844142, 2550223, 2575745 Fax No.0891-2575752
Website: www.andhrauniversity.edu.in

Prof. P. Hari Prakash
DIRECTOR

No.SDE/MHRM/PCP/2019-2020

Date:04.11.2019

Dear Learner,

Greetings from the School of Distance Education, Andhra University.

We are happy to inform you that the schedule of Week-end Contact Programme for the students of the MHRM for the year 2019-2020 as noted below.

Venue	First/ Second year
Department of HRM	November ,2019 : 10,17,24
Arts College	December ,2019 : 1,8,14,15,22,29
Andhra University	January,2020 : 5,11,12,19
Visakhapatnam (<u>only</u>)	February,2020 : 2,8,9,16,23
	March,2020 : 1,8, (20 days)

- Four (4) Observation Visits and Concurrent Field work for 21 days are **Compulsory for First year students.**
 - Observation visits may be scheduled in March, 2020. Dates will be communicated later
 - **Block Field Work 45 days** in the month of April & May,2020 is **compulsory for Final year students**
 - Issue of Assignment Question Papers (**Website**) : 30-11-2019
 - Last date for submission of Assignments : 30-05-2020
 - Last date for submission of Assignments with a fine of Rs.100/- per subject: 30-06-2020
 - Last date for submission of Field Work Reports -Observation Report & Concurrent Field Work Report (First year students) : 15-06-2020
 - Last date for submission of Project Proposals, Synopsis for Part B-Dissertation (Final year students only) : 15-02-2020
 - Submission of Project Proposals with fine Rs.200/- : 16-3-2020
 - Last date for submission of Project Reports (Part A &B-Final year students only):15-06-2020
 - Last date for submission of Field Work Reports on Viva Voce day with a fine of Rs.500/- (date to be notified)
 - Announcement of Examination schedule : April/May,2020
 - Commencement of Examinations : June/July,2020(Tentative)
1. Regular class-room lectures will be delivered by experienced teachers. Your participation in the programmes can supplement effectively your study requirements. You are advised to come fully prepared for the programmes.
 2. All the students, who attend the programmes may kindly report with their Identity Cards at the Reception Counter at Dept. of HRM, Arts College, AU Campus, Visakhapatnam at **9.00 am** for the programme. Time-table and other instructions about the classes will be given at the time of registration i.e., November 10th, 2019.
 3. Assignment Question Papers **will not be sent by Post.** Candidates have to download assignment question papers. All the assignments are to be submitted at a time. Assignment Books with Spiral Binding will not be accepted.

With best wishes,
Dr. M. Manisekhar, Course Coordinator -9966490248.

Yours Sincerely,

(P. HARI PRAKASH)

Please visit our website www.andhrauniversity.edu.in for Latest Updates



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No.SDE/MHRM/Tuition Fee /2019-2020

Date:04.11.2019

TUITION FEE MEMORANDUM

The final year students of **MHRM** course (2018 admitted batch) are hereby informed that they have to pay the Tuition Fee as per the following schedule by Demand Draft drawn only in favour of REGISTRAR, **ANDHRA UNIVERSITY**, payable at **VISAKHAPATNAM** on any nationalized bank.

Tuition Fee Payment Schedule

Tuition fee	: Rs.7,000/-
Last date without fine	: 30.11.2019
With a fine of Rs.50/-	: upto 16.12.2019
With a fine of Rs.200/-	:16.12.2019 onwards

The students are advised to send the Demand Draft by Registered Post, duly furnishing the particulars such as full address, Code No., DD Number, Date, Amount Course of study etc. The name of the candidate and complete Code Number has to be noted on the reverse side of the demand draft. **Challans, Money Order, Postal Order and SBI Challans, etc., will not be accepted.**

Defaulters of tuition fee to the School will not be supplied with the relevant reading material and their examination applications will not be registered for the ensuing examinations.

Note: Non-payment of Tuition Fee will not be construed as discontinuation of the course. The candidate shall automatically enter into the next year of study in the School of Distance Education, irrespective of appearance at the University Examination and the consequent result as well as non payment of tuition fee. All the candidates, who are on the rolls, shall be treated as students of School of Distance Education until the completion of stipulated period of study unless the Transfer Certificate is taken on submission of the requisition letter.

PROF. P. HARI PRAKASH
DIRECTOR