

ANDHRA UNIVERSITY

PROGRAM PROJECT REPORT

Master of Arts (M.A.) - Public Administration



Centre for Distance and Online Education

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Master of Arts (M.A.) - Public Administration

1. INFORMATION ON RELEVANCE OF PROGRAM :

Introduction:

Andhra University is offering M.A Public Administration program to equip the students with learning experiences that develop broad knowledge and understanding of key concepts of Public Administration and equip them with advanced knowledge and understanding for analyzing and performing the tasks concerning Public Affairs and Public System

2. Objectives of the program:

This course focuses on natural ability among students to apply the acquired knowledge and skills to find solutions to specific theoretical and applied problems in Public Administration settings; Develop abilities in students to come up with innovative prescriptions/solutions for the benefit of society by diligence, leadership, team work and lifelong learning. Provide students with skills that enable them to get employment in public, private and Non-governmental sectors pursue higher studies or research assignments

3. Program Duration : 2 years (Max. period is 4 years)

4. INSTRUCTIONAL DESIGN

Eligibility & Admission Criteria:

Any Graduation

Medium and Method of instruction:

The medium of instruction shall be English. The method of instruction shall comprise print and face to face interaction.

Course Material: Comprehensive printed course material, specially designed for self-study, shall be provided to every learner, Softcopy of the Self Learning Material (SLM) will be supplied to all the learners after confirmation of admission In addition to the course material, the learners are required to read suggested textbooks and articles published in journals.

Academic Counseling: Face-to-face classes and online classes are conducted at designated centres in all programs to enable the learners to have interaction with resource persons for clarification of doubts.

Examinations:

Each paper carries 70 marks end theory examinations and 30 marks internal assessment in the form of assignments. Exams are conducted at different affiliated colleges of the University by sending observers from University

Duration: The duration of each theory examination shall be three hours.

5. PROCEDURE OF EVALUATION

The theory papers of end examinations will be evaluated by different faculty members drawn from University and affiliated colleges.

FOR PASS MINIMUM CGPA/SGPA REQUIRED – 4 SCALE

Range of Marks	91-100	81-90	71-80	61-70	56-60	50-55	40-49	0-39	ABSENT
Grade	O	A+	A	B+	B	C	P	F	AB
Points	10	9	8	7	6	5	4	0	

Internal Evaluation:

Internal evaluation shall be made on the evaluation of the assignments submitted by the learners for 30 marks.

Reappearance:

A learner who has failed in any theory paper of any year shall have to reappear for the examination of that course in the following end examinations.

Betterment:

1. Learners who have passed in all the courses of a program and who have obtained a Pass or SecondClass are eligible for attempting for Betterment of Grades.
2. Learners who have already secured a First Class are not eligible for betterment of Grade.
3. Betterment of Grades is permitted only once and that too within two years of passing.
4. Learners can appear for betterment of all papers in a year.
5. New Marks list / Provisional Certificate shall be issued to candidates who have improved their Class aftersubmitting the old Marks List/Provisional Certificate only.

6. Eligibility for the Award of Master of Arts (M.A.) Degree:Duration of the program:

The course of study for M.A Program through Distance Learning shall be extended over a period of two academic years. However, a learner may complete the program in not more than four years including the study period.

A learner shall be eligible for the award of M.A., if he/she fulfils the following conditions.

- Registered and successfully completed all the courses.
- Successfully acquired the minimum required marks as specified in the curriculum.
- The learners should not have any dues to the University, and
- No disciplinary action is pending against the learner.

7. GENERAL INSTRUCTIONS:

The academic regulations should be read as a whole for purpose of any interpretation.

- In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice Chancellor is final.
- The University may change or amend the academic regulations, scheme of instructions and syllabus at any time and the changes and amendments made shall be applicable to all the learners with effect from a date notified by the University.

8. FEE STRUCTURE: Rs. 5,200/- (tuition fee) per year

9. PROGRAM STRUCTURE :

Semester - 1

Semester - 2

S. No	Course Code	Course/Paper	Credits	S. No	Course Code	Course/Paper	Credits
1	101	Administrative Theory	6	1	201	Local Administration in Asia and West	4
2	102	Indian Administration	6	2	202	Financial Administration	6
3	103	Public Personal Administration	6	3	203	Social Welfare Administration	4
4	104	Rural Local Government	6	4	204	Urban Local Government	6
Semester Total			24	Semester Total			20

Semester - 3

Semester - 4

S. No	Course Code	Course/Paper	Credits	S. No	Course Code	Course/Paper	Credits
1	301	Development Administration – I	4	1	401	Development Administration - II	4
2	302	Management of Public Enterprises	6	2	402	Behavioural Science Methodology	6
3	303	Office Planning and Management – I	4	3	403	Office Planning and Management - II	4
4	304	E – Governance in India	6	4	404	Reading in Public Policy	6
Semester Total			20	Semester Total			20
Grand Total Credits							84