



12. Particulars of qualifying examination:

A. Details of qualifying examination passed	Name of the Examination	Year and Month of passing	Name of the University	Regular/ Private	Reg. No
	II Language	Group Subjects	Class obtained		% of marks
B. Details of any other examination(s) passed	Name of the Examination(s)	Year(s) of Passing	Reg. No.(s)	Optionals/ Subjects	

C. Name and Address of the Institution last studied } ..... Date of Admission : .....  
 Date of Leaving : .....

13. P.G. Diploma in Translation Optional paper which you propose to take :

- 1) Translation of Official Correspondence (From Hindi to Telugu and Telugu to Hindi)
- 2) Translation of Official Reports (From English to Telugu)
- 3) Translation of Codes (From English to Telugu)

14. P.G. Diploma in Functional English Optional Paper which you propose to take :

- 1) Business English :  (or) 2) Academic English :

\* Only those who passed Hindi and Telugu at Degree level are eligible to choose Optional Paper - 1.

I hereby declare that all the information given above is true and I fully understand that my admission stands cancelled at any stage if it is discovered that I do not have the minimum prescribed qualification and / or any information supplied by me is found to be false and inadequate. Further, I undertake to be a disciplined student and abide by the orders issued from time to time by the authorities of the school and the University.

Place: .....

Date : .....

*Signature of the Applicant*

**Enclose the following with this Application in Original :**

- Degree/Provisional Certificate of the qualifying examination passed : (One attested copy also be enclosed along with original certificate)
- Two copies of recent photographs (Passport Size of the Candidate duly attested by a gazetted Officer at the lower portion of each photo. One to be affixed to the applications and the other to be enclosed).
- Receipt of Payment of fee (crossed Demand draft only).
- Date of Birth Extract. (SSC Certificate original & Xerox Copy)
- Identity card duly signed and photo affixed.
- Three address slips duly filled in

Note : Candidates seeking admission into various courses who have passed the qualifying examinations of other Universities are required to pay the following amounts in addition to the Admission fee.

- Recognition fee ... ₹ 300/-
- Matriculation fee ... ₹ 100/-

**(For Office use only)**

Verified by

Date of Admission

**DIRECTOR**