



TECHNICAL BID

ANDHRA UNIVERSITY

VISAKHAPATNAM, ANDHRA PRADESH, INDIA

NAAC – Accredited “A+++” Grade with a CGPA of 3.74 out of four point scale
“ISO 9001 : 2015 Certified”

(Required for around 7000 students in all A.U. Hostels together)

For Supplying:

Name of the Firm:

Place of Registration:

GST No:

Sl. No.	Item	No.	Date	Valid up to	Remarks
1	Licenses				
	Ag-Mark				
	Food Grains				
	FSSAI Certificate				
	VAT/TIN/etc.				
2	List of Dealing Food Commodities				
	i				
	ii				
	iii				
	Iv				
3	Annual turnover				
	F Y 2021-22	Rs.			
	F Y 2022-23	Rs.			
	F Y 2023-24	Rs.			
4	Packing Machinery				
	Name				
	Purchase bill No.& Date				
5	Earnest Money Deposit (E.M.D.).				
	D.D . No				
	Amount	Rs.			
	Date				
	Name of the Bank				
	IFSC Code				
6	Local office & Storage facility Address with E-mail & Ph. No.				

ELIGIBILITY CRITERIA

1. The Bidders should have valid permissions and licenses viz., GST, VAT/TIN, Ag-mark License, Food Grains License (proof to be enclosed), FSSAI Certificate, etc. (Which ever is applicable to your firm/company/shops etc..)
2. The bidder should submit GST returns for the last one year i.e.2023-24.
3. The bidders should submit GST 9C of last three years i.e. 2021-22, 2022-23, 2023-24.
4. The Bidders should be dealing in '2' types of food commodities for the last three years and the bidder couldn't act as mediator / commission agent.
5. For past 3 financial years i.e. 2021-22, 2022-23 and 2023-24 should have **annual turnover** of not less than the value of prescribed as detailed below:

Sl. No	Description of Item	Annual turnover Rupees	Annual turnover (In words) Rupees
1	Chicken	15,00,000/-	Fifteen Lakhs
2	Eggs	15,00,000/-	Fifteen Lakhs

Income tax registration certificate along with Income-Tax Returns, Profit and Loss Account, Balance Sheet, Audited Statements of the Accounts duly signed by the auditor for the last 3 years i.e., 2021-22, 2022-23, and 2023-24 should be enclosed.

6. The Bidders should not have been black-listed by any Government Department/ Organization/Quasi-Government Organizations such as Civil Suppliers Corporation or any other Corporations in the same field, etc. **(proof to be enclosed)**.
7. The Bidders should have packing machinery on their own firm's name **(proof to be enclosed)**.

TENDER CONDITIONS

1. Tenders in the above format with documents shall be submitted at the Office of the Registrar, Andhra University up to 04.00 p.m. on 16-01-2025 in sealed two (1 Technical bid + 1 Price / Commercial bid) covers wit "Tenders for supply of food items to A U Hostel Messes" super scribed on the covers and will be opened by the Registrar at 5.00 p.m. on the same day.
2. Any clarification in this regard can be had from Prof. S. Haranath, Chief Warden, A.U. Arts College Hostels, Visakhapatnam, Mobile No.9848178841
3. The tender should accompany the Earnest Money Deposit (E.M.D.) as detailed below:

Sl. No	Description of Item	Annual turnover Rupees	Annual turnover (In words) Rupees
1	Chicken	25,000/-	Twenty five Thousand
2	Eggs	25,000/-	Twenty five Thousand

in the form of Demand Draft from any nationalized bank in favour of the 'Registrar, Andhra University, Visakhapatnam' and **tenders without E.M.D. will be summarily rejected.**

4. The E.M.D. of successful bidder will be retained till completion of the contract and the E.M.D. of unsuccessful bidders will be refunded.
5. **The rates are valid for 12 months from the date of acceptance and no enhancement/ alteration of rates shall be entertained during this period.**
6. The tenderer must have a local office and storage (godown) facility within Visakhapatnam City and the tenderer should be available for all contingencies.
7. The total quantity of supplies shall be ordered from time to time during the 12 months of the period and the bills shall be arranged each month for the suppliers during the previous month.

8. **All material shall be good quality and should pass the periodical testing by our Quality Circle. Substandard material will be rejected and payment will be cancelled.**
9. The paper based rates (as on supply date) can be quoted for Chicken and Eggs only.
10. **The rates are inclusive of all taxes, conveyance and supply at our Hostels Stores.**
11. All disputes are subject to Visakhapatnam jurisdiction only.
12. **The University reserves all rights to accept or reject any or all the tenders without assigning any reasons.**

TENDER / TECHNICAL BID DOCUMENT SHOULD CONTAIN:

Attested copies of all the documents in proof of the bidder's Financial & Technical capability to perform the contract and to meet the criteria outlined in the qualification criteria. All Bids submitted shall include the following information:

- i) Attested Photostat copies showing the legal status, name of the firm, place of registration and principal place of business firm/organization with clear address and telephone numbers and e-mail address, etc.
- ii) Attested Photostat copies of documents showing that the firm had an **Annual turnover** of not less than the prescribed value for food commodity/Chicken and eggs prescribed in the tender schedule in the last 3 financial years.
- iii) Attested copies of acknowledgement of Income-Tax Returns filed along with Balance Sheet, P& L K Account and Audit Statements of the firm on whose name the bids were now raised for the last 3 Assessment Years i.e. 2021-22, 2022-23, and 2023-24.
- iv) **Earnest Money D.D should be enclosed in Technical bid cover only.**